

CITY OF TIOGA APPLICATION FOR EMPLOYMENT

It is the Policy of the City of Tioga to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

Date _____

Name _____

Address _____

Telephone Number _____

Texas DL No _____ Social Security No _____

Position applied for _____

Are you at least 18 years old? _____ Yes _____ No

Are you legally eligible for employment in the United States? _____ Yes _____ No

If you are offered employment, when would you be available to begin work?

EDUCATIONAL HISTORY

High School

Name _____ Location _____

Date of Graduation _____

College/University

Name _____ Location _____

Degree Conferred _____ Dates of Attendance _____

Specialized/Vocational Training/or Military

Name _____ Location _____

Certificate Awarded _____ Dates of Attendance _____

EMPLOYMENT HISTORY (Give information on last three jobs)

Name of Company _____

Dates of Employment _____ Position _____

Job Duties _____

Supervisor _____ Reason for Leaving _____

Name of Company _____

Dates of Employment _____ Position _____

Job Duties _____

Supervisor _____ Reason for Leaving _____

Name of Company _____

Dates of Employment _____ Position _____

Job Duties _____

Supervisor _____ Reason for Leaving _____

REFERENCES

Give Names and telephone numbers or three professional references (supervisors or colleagues):

SKILLS/EXPERIENCE (List any special skills or experience that may be considered)

I understand that providing false or incorrect information in this application may result in my termination from employment.

I understand that the City of Tioga is an at-will employer, and that neither this application, nor any city policy, gives any employee a property interest in a job. I understand that no employee or official of the city is authorized to change this policy, or to offer permanent employment.

I authorize the City of Tioga to contact former employers regarding my employment. I authorize my former employers to fully and freely communicate information regarding my previous employment. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment.

I understand that if I am hired it will be my responsibility to read and understand the City's Personnel Policy Manual and any updates or changes which are approved.

Date

Signature