

City of Tioga

Commercial Permit Submittal Requirements

Construction Document Submittals: Two (2) copies of the completed set of construction are required for plan review. Construction documents must be submitted along with completed permit application and information s.

Additional sets of plans will be required for sprinkled buildings.
The City may require additional documents if necessary.

Note: Drawings labeled "not for construction" and "for pricing only" are not acceptable.

Professional License: Each drawing and document be sealed, signed, dated, and designed by a State of Texas Registered Architect, Registered Engineer, Registered Interior Designer, where applicable as required by the State of Texas Engineers and Architect Practice Act.

Required Drawings and Documents: Drawings scaled, dimensioned and of sufficient clarity.

- 1) Site Plan (Plat must approved and released from P&Z)
- 2) Floor and roof plans
- 3) Exterior elevations
- 4) Door, window, and hardware schedules
- 5) Construction details, interior elevation and finish schedules
- 6) Structural plans: foundation, roof, floor, and wall details
- 7) Mechanical, electrical, and plumbing plans (pluming and electrical including riser diagram)
- 8) Energy compliance report
- 9) Asbestos Survey for renovation or demolition projects
- 10) TDLR number for projects over \$50,000 in valuation

City of Tioga

Commercial Plan Review Checklist

Project Name: _____

Project Address: _____

Project Valuation: _____

Contact Person: _____

Phone #: _____ Fax #: _____

Date Received: _____

Permit Application _____

(2) Sets of Plans _____

TDLR #
(If over \$50,000 Value) _____

Energy Compliance Report _____

Asbestos Report _____

City of Tioga

Commercial Permit Application

Permit #:
Project Name:
Project Description:
Square Footage:
Valuation:

Owner:	Phone #:
Address:	
Contact Person:	Phone #:

Contractor	Contact Person	Phone #	License #
Engineer			
Architect			
General Contractor			
Plumbing Contractor			
Electrical Contractor			
Mechanical Contractor			

A permit becomes null and void if work or construction authorized is not commenced within 180 days or of construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. Separate permits are required for electrical, plumbing, and hvac.

A certificate of occupancy must be issued before any building is occupied.

Applicant Signature:	Date:
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OFFICE USE ONLY BELOW

Approved by:		Date Approved :	
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Building Permit Fee:		Total Fees:	
Plumbing Permit Fee:		Issued Date:	
Mechanical Permit Fee:		Issued By:	
Electrical Permit Fee:		Project #	