

# *CITY OF TIOGA, TEXAS*

## CITY ALCOHOL PERMIT APPLICATION PROCEDURES/INFORMATION

On November 7, 2017, a Local Option Election was held in the City of Tioga. The registered voters of Tioga voted to allow:

“The Legal Sale of all Alcoholic Beverages including Mixed Beverages.”

Before a business may offer alcoholic beverages for sale, the owner must:

- **Consult Ordinance 302 to make sure your business is located in a zoning district that allows alcohol sales.** Some areas may require you to obtain a specific use permit in order to sell alcoholic beverages.
- **Apply for and obtain a specific use permit, if required.**
- **Apply for and obtain a permit for alcoholic beverage sales from the Texas Alcoholic Beverage Commission.** Before the City Secretary shall sign or certify an application for a permit or license or any annual renewal under the Texas Alcoholic Beverage Code, such application shall be submitted to the appropriate City departments, as determined by the Mayor, to ensure the application complies with all City Ordinances and regulations for establishments located in a wet area. It may take several days to process the application; you will be contacted when it is ready.
- **Apply for and obtain a permit for alcoholic beverage sales from the City of Tioga.** Before the City of Tioga will issue a local permit, the applicant must have obtained a permit from the Texas Alcoholic Beverage Commission, a certificate of occupancy for the establishment, obtained a sales tax permit, set up required utility accounts, and complied with any other city ordinances or regulations that may apply.

All applicants for an initial City of Tioga alcohol permit must submit an Annual Alcoholic Beverage Permit Application, a copy of a valid and current Texas Alcoholic Beverage Commission permit, a copy of a valid Sales Tax permit and proof of complying with any other required State Laws or City Ordinances along with their application. Applicants must also pay a permit fee equal to one-half the state fee for each permit issued. Once the application has been submitted, it may take several days for approval. The City Secretary’s office will contact the applicant when the permit has been approved.

For permit renewals, the applicant must submit an Annual Alcoholic Beverage Permit Application, a copy of a valid and current Texas Alcoholic Beverage permit, and pay a permit fee equal to one-half the state fee for each permit renewed.

Permits issued by the City must be renewed annually.

For additional information or questions, please contact the City Secretary at 940-437-2351.